



Ross County Community Action Commission, Inc.
250 N. Woodbridge Avenue • Chillicothe, Ohio 45601
Telephone: (740) 702-7222 • Fax: (740) 702-7220

JOB POSTING
ROSS COUNTY COMMUNITY ACTION HEAD START

Coach/Mentor

Job Duties: Responsible for observing and assessing classroom and home visit activities and provide on the job guidance and training to staff in order to improve the quality of services. The Coach/Mentor will monitor lesson plans and activities to ensure that staff address weekly goals that promote individual education plans and include safety, dental, nutrition and mental health activities. He/she will also mentor staff through observation and feedback and participate in regularly scheduled team meetings to plan and deliver collaborative services across all service areas. The Coach/Mentor will assist in monitoring ongoing assessments, orientate new teaching staff; coordinate and/or provide training for teaching staff according to individual professional development plans; and become CLASS reliable in order to observe and monitor teacher – child classroom interactions.

The Coach/Mentor must be knowledgeable and adhere to all agency policies and procedures, Ohio Department of Job and Family Services Licensing Rules and/or Ohio Department of Education Licensing Rules for Preschool Children and Head Start Performance Standards.

Requirements: Baccalaureate degree or higher in Early Childhood Education or similar degree; insurable; Dependable; three years supervisory/ management experience. Must be able to lift up to 40 lbs.; Dependable; 18 years of age or older

Send or email resume to:
aclark@rossccac.com
Ross County CAC Head Start
Attn: Human Resources
250 N. Woodbridge Ave.
Chillicothe, OH 45601

Deadline: Friday, May 3, 2019 at 4:00 pm
EEO Employer